

MINUTES HAVELOCK MENZSHED MEETING

1st February 2017 (9:00am) at Shed

- **Present:** Mike Harbord, Graeme Barsanti, Alan Butland, Brian Cameron, Pat Leggett, David Mayes, Ian Cameron.
- **Apologies:** Nil
- **MOVED** that minutes of meeting 7th December 2016 be taken as read and confirmed Brian/David **CARRIED.**
- **Matters arising:**
 - **Report from David on projects:**
 - Seats- ongoing
 - Shapes for Glynnis
 - Painting front of building- required after inspection of extension
 - David will check with Lance at Garage regarding notice board. .
 - **Clearing trees on paper road.** Graeme advises Council will look into felling pine trees at their cost.
 - **Machine capability of members and briefing for new members and Shed induction: Formal Process:** As new members arrive, David will take them through Induction.
 - **Cabot's offer of free paint and stain (David)** Not yet completed
 - **Branding:** National Menzshed interested. Mike will bring gas heater to try brand out – Brian will photograph for National organisation.
 - **Tool purchase** (completed). Blue door criteria does not allow application to be made after goods purchased. **Router-** need a lesson how to use it.
 - **Mussel Festival setting up staging: Thursday 16th March.** Likely to be 2pm. 4 or 5 to help set up. Graeme will keep us informed.
- **Correspondence (In) * needs discussion**
 - 16th January 2017- Patricia Clay no longer able to review our accounts
 - 21 January Receipt of COGS grant refund (DIA)
 - 30 January National newsletter.

Correspondence (out)

 - 21st December: Notice of refund of COGS grant to DIA.
 - 20th January Application to Blue Door (tools)

Matters arising: Suggested we ask Gary Brown or Mark Webby if they are prepared to review our accounts.

MOVED that inwards correspondence be received and outwards approved. Graeme/Pat **CARRIED**
- **Financial report: MOVED** that financial report be received and payments out approved. Ian/Graeme **CARRIED.**

Matters arising: Ian to circulate the project register pulled out of financial package.

- **General business:**
 - **Cost of predator traps: MOVED** that cost of traps be reduced to \$20. Graeme/David **CARRIED**
 - **Insurance: MOVED** that account be paid. Pat/Alan **CARRIED.**
Alan spoke on policy and will send out more detailed commentary
 - **Building inspection:** Outside of alteration needs to be painted for protection.
 - **Report on Shed opening Christmas – New Year period: (Mike)**
Mike reports that Shed open every Wednesday over Christmas /New Year period- only closed one day before 12noon. Had contact with Oxford Menzshed member. Mike spoke of design for table and chair for possible sale. Suggestion to make small work benches for men unable to come to the Shed. Mike will arrange a visit to Lionel Jeffcoate's workshop and to look at antique table which Russell is restoring.

Meeting closed: 10:05am

- **Next meeting date: 1 March 2017 (9:00am)**

M.Harbord
Chair